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| **Course Name:** |
| **ADM Sustainability Training** |
| **Lesson Name:** |
| **Introduction** |
| **Lesson Number:** |
| 1 |

**Client responsibilities:**Please carefully review all the details in this document and clearly state the revisions necessary for AI to create a final lesson script. When reviewing the lesson script, look for:

* **Content.** Is it all there? Does it reflect your expectations of the content?
* **Word/phrase choices.** Please make any/all word-choice edits in the script as these types of changes are costly if you make them in the completed, online lesson.
* **Lesson flow.** Does it make sense? Will it make sense to the learner?

Approval of this document indicates that the development team can proceed to the next phase(s) based on the content in this document. **Changes to this document after it has been approved may be considered Change Orders.** Changes requested after the script review cycle may be out of scope and require discussion and/or a Change Order.

Please review all the details in this document carefully and make necessary revisions directly in this document. If more than one person reviews this lesson script, please consolidate the feedback. Please add reviewers’ initials by their comments.

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| Approval types: |  |
| Approved—there are no revisions and the script is approved as is. |  |
| Approved with Revisions—after noted revisions are complete, the script is approved. |  |
| Further review required—the script is not approved. BI will make the necessary revisions and return the revised script to client for further review. |  |

**Type the date of approval, approval method and approver’s name below:**

**Date:**

**Signature:**

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| *Maximizing Performance Effectiveness*  Call: 800.799.6280 Email: info@alleninteractions.com |

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| **Document History** | | | |
| AI Writer | | Ann Iverson | |
| Email | | aiverson@alleni.com | |
| AI Producer | | Ann Iverson | |
| Email | | See above | |
| AI Relationship Manager | | Lisa Stortz | |
| Email | | [lstortz@alleni.com](mailto:lstortz@alleni.com) | |
| Client Reviewer(s) | |  | |
|  | | | |
| **Date** | **Action** | | **Initials** |
| 02/08/23 | First draft | | AI |
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# Lesson Screen Number: 01

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|  | Graphic Description/Interaction Setup |
| Topic Title: If Applicable | Graphic/Interaction: Image Multi-fade Animation |
| **VIDEO AUTOPLAYS** | Ben: This file will be provided by Jed.  When the video ends, learners view a Next button and the prompt: Select Next to get started.  <NOTE: The animation audio tells learners to select Next to get started.>  Ben: The video will need to have the closed-captioning option. |
| Audio: | Audio: |
|  |  |
| Lesson resource(s) available on this screen: | Notes: |
|  |  |

# Lesson Screen Number: 02

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| Static Text That Displays On Screen |  |
| Screen Title: Welcome to ADM’s Sustainability Training | Graphic/Interaction: Static Text and Image |
| Now you have a better understanding of ADM’s Sustainability goals and how we plan to work with our partners to reduce our Scope 3 emissions. This training will help you learn more.  This course is composed of three additional lessons:  **Lesson 2: What’s in Scope?** helps you explore and define the three scope levels.  **Lesson 3: Exploring Scope 3** helps you identify the top three categories that ADM can affect with the greatest impact on emission reduction.  **Lesson 4: Day in the Life with Sustainability** helps you apply what you learn in this training in a few real-world situations.  Throughout this training, you can always return to the menu screen by clicking the home icon on the top right of your screen. You’ll also see the three-line icon that gives you access to the course resources, glossary, FAQs, and more.  To begin Lesson 2, select Next now and choose the lesson from the main menu. | Ben: This pager should follow the video  Include a Next button that takes learners to the menu screen. |
| Audio: | Audio: |
|  |  |

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<use Insert > Autotext > Add a page > etc. to insert additional Standard Interaction script pages to your lesson script.>

Notes:

* Templated pages are numbered to match the Standard Interactions found at: <http://elearning.biworldwide.com/mpoints/interactions/>
  + The 600-level Drag-n-Drop interactions are not scripted EXACTLY as you see the interactions online. The script is correct. We’ll be updating the interactions to match what is in the script template page.
  + Also included as templated pages (methods for quizzing), but NOT YET found on the Standard Interactions site are:
    - 801 Fast Action Click (Jack Attack) game
    - 802a Tic-Tac-Toe game
    - 802b Reveal the Image game

Lesson Screen Number: 0X

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| --- | --- |
| Screen Type: Summary | |
| Page heading and text on screen: | Graphic description: |
| **Summary** | Standard introduction graphic/animation that incorporates overall project theme/color scheme |
| You have completed the …..  In this lesson, you learned that:   * Objective 1 * Objective 2 * Objective 3   Click **Exit** to return to the menu. |
| Audio: | Enhancement audio (SFX): |
|  | Animation SFX |
| Lesson resource(s) available on this screen: | Notes: |
|  |  |